



To our families, and friends, our customers, our vendors, our suppliers, and all of our partners.

As you may know, Governor Wolf recently made the difficult but necessary decision to shut down non-lifesaving businesses in order to help stop the spread of COVID-19. We would like you to know that Applied Separations, Inc. qualifies as a lifesaving business and will therefore, be able to remain open to continue to serve our customers.

From the entire Applied Separations, Inc. team, we hope you, your families, and friends are well. The news is dominated by Coronavirus, COVID-19, and we wanted to personally reach out to you and let you know that our focus is to ensure the continuity of business operations during the course of this pandemic as much as possible, while also doing what we can do to keep you and our employees safe.

Our number one priority is, and always will be, the safety and health of everyone. We are taking guidance from the CDC, which recommends regular cleaning as one of the most important preventive measures we can take to keep our facility clean and our employees safe.

We ask all employees, regular and temporary, to cooperate in taking steps to reduce the transmission of communicable diseases in the workplace. Meetings have been held to outline what is expected during this time to ensure cleanliness and to mitigate the spread of disease. We have a heightened focus on cleanliness.

Applied Separations, Inc. will provide alcohol-based hand sanitizers throughout the workplace and in common areas. Cleaning sprays and wipes will also be provided to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards.

Business travel is restricted. Employees are encouraged to use telephone and video conferencing instead of face-to-face meetings with customers, vendors, suppliers, and others we deal with on a regular basis, as much as possible during this outbreak.

We will continuously monitor the ever-changing circumstances surrounding this pandemic and will keep you informed as things change.

We are committed to continue to operate and expect to meet deliveries to our customers, many of whom are also life-sustaining businesses.

Applied Separations, Inc. truly appreciates and values the association we have with each of you and look forward to continuing our relationships in the future.

We wish the best of health to you and yours. Stay well.